

**City of Varnell  
Council Meeting Minutes  
January 15, 2019**

**Members Present:** Mayor – Tom Dickson  
**Council Members:** Mayor Pro Tem – Ashlee Godfrey, Bill Caylor,  
Bob Roche, Clyde Williams, David Owens

**City Administrator:** Mike Brown  
**City Clerk:** Pam Garrison

The City Council meeting was called to order at 5:57 pm and a quorum was confirmed by Mayor, Tom Dickson.

Invocation was given by Councilman Bill Caylor. The Pledge to the Flag was led by local Girl Scout, Braelyn Lively, Troop #65.

**Reports from City Administrator**

City Administrator Mike Brown gave update on the following projects:

- Varnell Secret Santa made an anonymous donation to the Community Christmas Foundation for \$10,000.
- The City of Varnell Website is being revamped and almost complete.
- Worker’s Comp insurance for the City of Varnell decreased \$3,000.00 for the year 2019.
- SPLOST will be discussed at the Varnell Community Club meeting on February 7, 2019 at 7:00 pm
- SPLOST will be voted on March 19, 2019. Early Voting begins February 25, 2019.
- City Hall offices will be closed on February 21, 2019 in honor of MLK Day.
- Alcohol license approved tonight will be delivered within the week.
- The City of Varnell received \$21,754.00 from LMIG to pave roads in the city of Varnell.

**MAYOR’S COMMENTS**

Mayor Dickson reported that the City of Varnell closed out the year 2018 with 8 months of reserve funds and we will begin the year of 2019 with approximately \$715,000.00. He stated that the City would put the money to good use. Mayor Dickson requested to the Council that we propose a line item set aside of \$5,000.00 to be able to get help if needed for SAGE accounting program. Formal proposal will be presented at the next meeting. The recycle bins have been put back in place and City Manager Mike Brown will be placing signs regarding usage and penalties of the bins within the next week. The City of Varnell will begin to implement a purchase order process for purchases over \$500.00 next month.

## **AGENDA, MINUTES AND FINANCIAL REPORT**

A motion was made by Ashlee Godfrey to approve the Agenda, Minutes and Financial Report for December 2018. The motion was seconded by Bob Roche and was unanimously approved.

An amendment was made to the November 9, 2018 Special Called Meeting minutes.

## **NEW BUSINESS**

### **COMMITTEE REPORTS**

- Finance & Budget – No report
- Bob Roche proposed a letter that will be sent to property owners of several businesses in unincorporated islands. Letters will be sent to six businesses. Motion was made by Clyde Williams for approval of the letter to be sent with a second made by Bill Caylor. The motion was carried unanimously.
- Recreation and Public Outreach – No report
- Charter & Long-Range Planning – No report
- Clyde Williams & Chief Lyle Grant presented the monthly public safety report for the month of December 2018.
- Report was made by Chief Grant regarding the multiple items that have been recovered due to a theft ring in our area. It is located in the multi-jurisdiction areas between Bradley County, Hamilton County, City of Dalton and Whitfield County.

A motion was made by Ashlee Godfrey for budget amendments which would allow Sewage and Capital accounts to be set up as line items on the budget for 2019. The motion was seconded by Bill Caylor and approved unanimously.

A motion was made by Ashlee Godfrey and seconded by Clyde Williams. The motion was approved unanimously as follows for 2019 alcohol license:

Super Cheap Store (Shell Station)  
Quick Stop #2  
Varnell Store (OMSAI 3617)  
Harry's #5  
Circle K

There being no public comment, Bill Caylor made a motion to adjourn. Motion was seconded by Bob Roche.

Respectfully submitted by  
Pam Garrison  
City Clerk